To Whom It May Concern:

This notice is to inform you of the availability of the environmental review document concerning the proposed project described below. The document is a preliminary negative declaration (PND), containing information about the possible environmental effects of the proposed project. The PND documents the determination of the Planning Department that the proposed project could not have a significant adverse effect on the environment. Preparation of a negative declaration does not indicate a decision by the City to carry out or not to carry out the proposed project.

**Project Description:** The proposed project consists of an update (amendment) of the existing, 1986 Recreation and Open Space Element (ROSE) of the San Francisco General Plan. The ROSE is a policy document that consists of general objectives and policies to guide comprehensive long-term planning, conservation and use of open space land and recreational facilities. California state law requires each city and county to adopt a general plan “for the physical development of the county or city, and any land outside its boundaries which bears relation to its planning.” General plans are intended to underlie most land use decisions. The draft 2013 ROSE Update contains six objectives, with policies under each of the objectives. The objectives and policies in the existing, 1986 ROSE are proposed to be revised as follows: 1) the entire document is reorganized to eliminate distinctions between different types of open spaces (e.g., City-serving, District-serving, Neighborhood-serving, etc.); 2) some objectives and policies are re-worded to reflect the concepts of the Open Space Framework; and 3) new policies are added based on community input.

The PND will be available to view or download from the Planning Department’s Negative Declarations and EIRs web page (http://tinyurl.com/sfceqadocs) on **February 24, 2014**. Paper copies will also be available at the Planning Information Center (PIC) counter on the first floor of 1660 Mission Street, San Francisco on **February 24, 2014**.
If you have questions concerning environmental review of the proposed project, contact the Planning Department staff contact listed above. Within 30 calendar days following publication of the PND (i.e., by 5:00 p.m. on March 26, 2014), any person may:

1) Review the PND as an informational item and take no action;

2) Make recommendations for amending the text of the document. The text of the PND may be amended to clarify or correct statements and may be expanded to include additional relevant issues or to cover issues in greater depth. This may be done without the appeal described below; OR

3) Appeal the determination of no significant effect on the environment to the Planning Commission in a letter which specifies the grounds for such appeal, accompanied by a $534 check payable to the San Francisco Planning Department. An appeal requires the Planning Commission to determine whether or not an Environmental Impact Report must be prepared based upon whether or not the proposed project could cause a substantial adverse change in the environment. Send the appeal letter to the Planning Department, Attention: Sarah B. Jones, 1650 Mission Street, Suite 400, San Francisco, CA 94103. The letter must be accompanied by a check in the amount of $534.00 payable to the San Francisco Planning Department, and must be received by 5:00 p.m. on March 26, 2014. The appeal letter and check may also be presented in person at the Planning Information Center (PIC) counter on the first floor of 1660 Mission Street, San Francisco.

In the absence of an appeal to the Planning Commission, the negative declaration shall be made final, subject to necessary modifications, after 30 days from the date of publication of the PND. In addition, in the absence of an appeal to the Planning Commission, there may be no further appeal rights to the Board of Supervisors.

Members of the public are not required to provide personal identifying information when they communicate with the Commission or the Department. All written or oral communications, including submitted personal contact information, may be made available to the public for inspection and copying upon request and may appear on the Department’s website or in other public documents.

1 Upon review by the Planning Department, the appeal fee may be reimbursed for neighborhood organizations that have been in existence for a minimum of 24 months.